

Minutes of the Regular Meeting

Utility Advisory Board

Council Work Session Room, City Hall

October 27, 2009

6:00p.m.

1. Welcome/Roll Call

Attendance: Lowell Hyatt, Lee Alewine, Chris Luna, Gary Pickens, Billy Thompson, Tony Torres

Absent: Linda K. Campbell (on business)

Late Arrival: Mr. Luna joined the meeting at 6:01p.m.

Staff: Ray Schwertner, Johnny Carlock, David Grubbs, Tom Hancock, René Dowl

2. Consider Approval of the Minutes from the Regular Meeting of September 22, 2009

Chairman Hyatt requested changes or revisions to the September 22, 2009, minutes. No changes or revisions were requested.

--Motion by Mr. Alewine to accept the minutes as written; seconded by Mr. Thompson. The motion unanimously passed.

3. Consideration Excusing Absences for UAB Members

There were no absences to approve

4. Staff Briefing: GP&L Non Profit Status

Ray Schwertner explained the designation of GP&L as a Non Profit entity as a part of the City of Garland.

5. GP&L's response to CIP questions from the UAB

Johnny Carlock, Director of T&D provided the response to two (2) questions from the Board.

6. Revised Policy on Placing Items on UAB Agenda

Messrs. Luna and Thompson presented the policy for discussion. The Board decided to make some minor revisions to the portion relating to individual Board members placing items on agendas for upcoming meetings.

--Action Mr. Luna and Thompson will revise the policy and resubmit for consideration at the next meeting on November 10, 2009.

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7. Actions

Utility Director's Report, Introduction of Staff Present at Meeting and Written Briefings will be agenda items for each meeting. An item under Written Briefings will be Service Provider Listing.

8. Citizen's Comments

Speaking as a citizen, Mr. Luna wanted the Board to be aware that GP&L is doing a great job in providing facts about service and reliability through the marketing campaign seen in the Dallas Morning News.

No other citizens were present.

9. Topics Scheduled for November 10, 2009 Agenda

Call to Order

Consider Approval of the Minutes for October 27, 2009

Consideration of Excusing Absences for UAB Members

Introduction of GP&L Staff

Utility Director's Report

Written Briefing

- Service Provider Listing

Briefing by Mr. Torres on his analysis of data provided by a citizen

Review revised draft of policy for UAB members to place items on meeting agendas

Possible update of UAB Accomplishments

Schedule next UAB self-appraisal

Determine date of next UAB briefing to Council and frequency of briefings

Consider the following item as a project for UAB:

Review the functions enumerated in Section 10.32 City of Garland Code of Ordinances as the "Duties and authority of the UAB" to confirm the Council has on a consistent and timely basis the information it needs to fulfill its role as the Board of Directors of GP&L with respect to those functions.

Discuss approach UAB will use in its review of the upcoming CIP budget.

Citizen's Comments

Date of next meeting

Adjourn

10. Future Items

Develop an orientation plan for new UAB members (Hyatt)

Develop manual for policies adopted by UAB. (Hyatt)

The possibility of adding a streamer on the city TV channel about the meeting dates of the UAB. This would be an avenue of getting the attention of more citizens that there is a Utility Advisory Board and the meeting dates of the board. I have observed that there are other boards that have the streamer letting the general public know about their meeting dates. (Thompson)

Consider adding pictures of the individual board members to the City website. Once again this would be another avenue of letting the public know who we are and what we are attempting to do for the community. (Thompson)

Develop manual for policies adopted by UAB (Hyatt)

Consider UAB doing an overview of GP&L for individuals who become first-time Council members in 2010 (Hyatt)

Consider UAB doing overviews of GP&L to entities such as the Garland Chamber of Commerce. (Hyatt)

11. Adjourn

The meeting was adjourned by Chairman Hyatt at 7:08 p.m.

E. René Dowl – Secretary

Lowell Hyatt - Chairman