

**Minutes of the Regular Meeting
Utility Advisory Board
Council Work Session Room, City Hall
December 17, 2009**

1. Welcome/Roll Call

Attendance: Lowell Hyatt, Lee Alewine, Linda Kirk Campbell, Chris Luna, Gary Pickens, Billy Thompson, Tony Torres

Staff: Greg Vetrano, Johnny Carlock, René Dowl

2. Consider Approval of the Minutes from the Regular Meeting of November 10, 2009

Chairman Hyatt requested changes or revisions to the November 10, 2009, minutes.

Mr. Luna asked that the name in Item 9 be revised to show Mr. Alewine as the member who will review the UAB self-appraisal tool.

--Motion by Mr. Alewine to accept the minutes with the correction to Item 9; seconded by Mr. Thompson. The motion was unanimously passed.

3. Consideration of Excusing Absences for UAB Members

There were no absences to consider

4. Introduction of GP&L Staff

There were no staff introductions

5. Written Briefing – Service Provider Listing

No action taken regarding this item.

6. Staff Presentation of budget to UAB

Greg Vetrano, GP&L Director of Finance, presented the 2010 CIP briefing to the Board outlining GP&L's Strategies and Objectives as they relate to the City's goals.

Johnny Carlock, Director of Transmission & Distribution presented an overview of current and future transmission and substation projects.

After the presentations, the UAB had a lengthy discussion on the 2010 CIP Budget and staff presentations.

7. UAB discussion of budget and determination of recommendation which will be made to Council

--Action Board agreed to form a subcommittee: Chairman Hyatt, Vice Chairman Alewine, and Second Vice Chairman Thompson to further review information from the CIP presentation and construct a list of key items to present to Council with its recommendation.

8. Agenda items for next meeting

- Call to Order
- Consider Approval of the Minutes for December 17, 2009
- Consideration of Excusing Absences for UAB Members
- Introduction of GP&L Staff
- Written Briefing
 Service Provider Listing
- UAB External Communications Policy & Procedures (Campbell/Pickens)
- Discussion of CIP Presentation to Council
- Review the functions enumerated in Section 10.32 City of Garland Code of Ordinances as the “Duties and authority of the UAB: to confirm the Council has on a consistent and timely basis the information it needs to fulfill its role as the Board of Directors of GP&L with respect to those functions. (Hyatt, Thompson, and Torres)
- Develop manual for policies adopted by UAB (Thompson)
- Future Items
- Citizen’s Comments
- Adjourn

9. Future Items

Determine date of next UAB briefing to Council and frequency of briefings

Consider UAB doing an overview of GP&L for individuals who become first-time Council members in 2010 (Hyatt)

Develop an orientation plan for new UAB members (Hyatt)

Aggregation (Torres)

10. Date of next meeting

January 26, 2010, 6:00 p.m.

11. Citizen's Comments

There were no citizens present

12. Adjourn

The meeting was adjourned by Chairman Hyatt at 8:17 p.m.

E. René Dowl – Secretary

Lowell Hyatt - Chairman