

Minutes of the Regular Meeting
Utility Advisory Board
Council work Session Room, City Hall
February 23, 2010, 6:00 p.m.

1. Welcome/Roll Call

The meeting was called to order by Chairman Hyatt at 6:00 p.m.

Attendance: Lowell Hyatt, Lee Alewine, Linda Kirk Campbell, Gary Pickens, Billy Thompson, Tony Torres

Staff: Tom Hancock, Aubrey Harris, René Dowl

Absent: There were no absences

2. Consider Approval of the Minutes for January 26, 2010

Chairman Hyatt asked for comments or changes to the January 26, 2010, minutes.

There were no comments or changes.

--Motion by Mr. Pickens to accept the minutes; seconded by Mr. Thompson. The motion was unanimously passed.

3. Consideration of Excusing Absences for UAB Members

Mrs. Campbell left the room while the Board discussed approving her absence as excused.

--Motion by Mr. Thompson to approve the absence; seconded by Mr. Alewine. The motion was unanimously passed.

4. Introduction of GP&L Staff

Chairman Hyatt introduced Messrs. Hancock and Harris.

5. Written Briefing – Service Provider Listing

The Board discussed the issue of reliability and the need to spread awareness to the rate payers regarding the excellent job GP&L has done during the last to winter storms.

6. UAB External Communications Policy & Procedures (Campbell/Pickens)

Mrs. Campbell and Mr. Pickens presented a list of organizations the UAB could make presentations to in order to raise awareness about the group; who they are and why the group was formed.

Mrs. Campbell and Mr. Pickens suggested posting a streamer on the City website with UAB information and meeting times.

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The Board agreed that all statements concerning the UAB's purpose would require approval from GP&L, Mr. Dempsey, and the City Council.

--Action Mrs. Campbell and Mr. Pickens will develop a script for presentations that will be reviewed at the next regular meeting.

--Action Mrs. Campbell will email Ray Schwertner on about the UAB streamer.

7. Review the functions enumerated in Section 10.32 City of Garland Code of Ordinances as the "Duties and authority of the UAB: to confirm the Council has on a consistent and timely basis the information it needs to fulfill its role as the Board of Directors of GP&L with respect to those functions. (Hyatt, Thompson, and Torres)

The Board agreed that this item would be covered as a part of the presentation on the O&M Budget and should be removed from future agendas a discussion item.

8. Develop a manual for policies adopted by UAB (Thompson)

Mr. Thompson has completed a policy manual which comprises 17 pertinent Board policies and procedures.

--Mr. Thompson will work with the secretary to create electronic copies for the Board and a second hard copy for her files.

9. Review listing of UAB's accomplishments (Thompson)

Mr. Thompson worked with former Board member Mr. Luna to update the list of accomplishments. The listing reflects UAB accomplishments from August 2009 – present. Chairman Hyatt expressed his appreciation for Mr. Luna's completion of the original list and assisting Mr. Thompson with the update(s).

--Action the Board agreed to send the listing to Council as a written briefing for the Council packet.

10. Discuss plans for orientation of a new UAB member (Alewine)

Mr. Alewine presented his list of approximately 20 items that should be included in the new member orientation manual. He will continue putting together the necessary documents, creating a table of contents, and requesting additions from the Board, for a briefing at the 3/23/10 regular meeting.

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11. Preparation for UAB review of GP&L 2010-2011 O&M Operating Budget (Alewine/Torres)

Chairman Hyatt began by explaining how the O&M Budget numbers are derived. The Board proceeded in a lengthy discussion regarding their approach to provide information to Council.

Messrs. Alewine and Torres developed a list of process steps to assist in reviewing the Budget:

- **Decide what financial data we want to review**
- **Decide how we want the financial data displayed**
- **Decide what analysis tool we want to use**
- **Decide what comparisons, if any, we want to use**
- **Interpret the data for decision making**
- **Make recommendations to Council**

The Board agreed to appoint one (1) member to gather information from staff for the O&M presentation.

--Action Mr. Torres agreed to fulfill this task and will request dashboard matrix and all other necessary financial data from GP&L staff.

12. Discuss with staff development of policy for UAB receiving and distributing data

No action was taken on this item. It will be addressed at the next meeting.

13. Review UAB's presentations to Council relating to UAB proposed projects

Chairman Hyatt informed the group that he has emailed the Mayor regarding this request and is awaiting a reply. This item will be addressed at the next meeting.

14. Debriefing on UAB's review of GP&L's proposed 2010 CIP budget

Chairman Hyatt opened the floor for comments regarding the presentation.

Mr. Pickens commented that the PowerPoint done by Mr. Alewine was very useful and contributed to making the presentation a success. The Board agreed that the presentation was well received.

Chairman Hyatt proposed the Board suggest to the Council its review of the budget be done immediately after staff's presentation.

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15. Staff briefing on legal settlement with TMPA member cities

Mr. Hancock provided a high level overview of the legal settlement between TMPA and its member cities. The settlement will allow each individual member city to finance its portion of the new scrubber as well as some existing TMPA generation debt. This will allow each member city, if it chooses, to finance this debt for a term more closely related to the expected life of the asset rather than only through 2018.

16. Agenda items for next meeting

- Call to Order
- Consider Approval of the Minutes for February 23, 2010
- Consideration of Excusing Absences for UAB Members
- Briefing by staff on recent developments within GP&L and the electric industry
- Written Briefing

Residential Rate Comparison Graph

- UAB External Communications Policy & Procedures (Campbell/Pickens)
- Develop manual for policies adopted by UAB (Thompson)
- Review UAB listing of accomplishments for signature (Board)
- Discuss plans for orientation of a new UAB member (Alewine)
- Preparation for UAB review of GP&L 2010-1011 O&M Operating Budget (Alewine/Torres)
- Discuss with staff development of policy for UAB receiving and distributing data
- Review UAB's presentation to Council relating to UAB proposed projects
- Discuss proposed name change for the UAB
- Staff briefing on GP&L CREZ matter
- Citizen's Comments
- Agenda items for next meeting

- Adjourn

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The meeting was adjourned by Chairman Hyatt at 8:19 p.m.

Eloyce René Dowl, Secretary

Lowell Hyatt, Chairman